

Dear Home School Administrator:

Based on district records, you have previously registered with the Jordan Public School district as a homeschooling site. To update our records, Jordan Public Schools requests that you fill out the enclosed **Letter of Intent to Continue to Provide Instruction** or the **Initial Registration Form** if you are a new homeschooling family or your address has changed. Even if you are no longer homeschooling, please fill out the Letter of Intent to show discontinued service. Please complete **all** pages of the document to make sure our records accurately show that all testing requirements are being met. **Please return the appropriate form, or other written notification, to the District Office by September 13, 2024.**

**TESTING:** Homeschooled students must take a nationally normed achievement test every year, unless the homeschool is accredited by a state-recognized accrediting agency. Currently, Minnesota recognizes one accrediting association for homeschoolers. It is the Minnesota Home-Based Educators Accrediting Association (HBEAA). **Please Note -- The Jordan district is NOT responsible for ordering the required tests for homeschool families. Tests are ordered online through the University of Minnesota. Please go to <https://homeschool.umn.edu> to order your testing materials. There is a delivery window between ordering the tests and receiving the materials.**

Students who wish to take the state MCA assessments that students attending Jordan Public Schools take may contact Erin Hjelmeland, Teaching and Learning Director, at ehjelmeland@isd717.org by January 7, 2025, to schedule the MCA tests. If you decide to take the MCA assessments, please be aware that these assessments are scheduled during the school day and on school property.

**AIDS TO NONPUBLIC STUDENTS:** Financial assistance is available to parents/guardians of students in homeschooling families. It is available through the Aids to Nonpublic Students program. To receive this aid, the state requires submission of the enclosed **Student Report for Aids to Nonpublic Students**. Please complete this form and return it to the Jordan District Office by **September 13, 2024**. You have access to the following amounts or services, which are subject to change by MDE:

- \$120.97 per eligible pupil for textbooks, standardized tests, and individual instructional materials on a loan basis. All materials you receive reimbursement for are the property of the Jordan School District.
- Pupil Health Services. By participating in this program, you would have access to the school nurse at 952-492-4232 to have your child(ren) included in screenings for health, vision, scoliosis, etc.
- Secondary Pupil Guidance and Counseling Services (Grades 7-12). By participating in this program, you would have access to the services of the district guidance counselor at 952-492-4403 to have your child(ren) included in discussions regarding testing and the college application process.

**CURRICULUM:** Your student(s) must receive instruction in reading and writing; literature and fine arts; mathematics and science; social studies including history, geography, and government; health; and physical education. Apart from the textbook loan program listed above, homeschooled students cannot borrow textbooks or materials from their resident district. In regards to the curriculum, **state law requires documentation that the required subject areas are being taught, the agreed upon tests are administered, and proof of the test scores is submitted.** Documentation must include class schedules, copies of instructional materials, and descriptions of the methods used to assess achievement. This information must be provided to the public school district if a student transfers from a homeschool environment into the public school system. Please remember to keep this documentation throughout the school year as a part of your child's permanent education record.

**EXTRACURRICULAR ACTIVITIES:** Homeschool students may participate in Jordan Public School District's extracurricular activities, as defined by law Minnesota Statute, section 123B.49. Students will be required to follow the guidelines and policies of the Minnesota State High School League and the local district.

**COMPULSORY EDUCATION:** Minnesota's compulsory instruction law requires all children ages 7-17 to attend a public or private school. Homeschools are a type of private school. The documents you file with the Jordan Public School District are to document compliance with this law.

IMPORTANT DATES FOR 2024-25	
<b>09/13/24</b>	Return all required forms/documentation to the District Office at 500 Sunset Drive; Suite 1, Jordan, MN 55352. This includes the <b>Letter of Intent to Continue to Provide Instruction</b> or <b>Initial Registration Form</b> and the <b>Student Report for Aids to Non-Public Students</b> if requesting financial aid.
<b>10/31/24</b>	Use the online ordering form from the University of Minnesota for fall testing materials. <i>This testing opportunity is optional.</i>
<b>1/7/25</b>	Contact Erin Hjelmeland at 9524924486 or ehjelmeland@isd717.org if your child wishes to participate in the state MCA assessments.
<b>4/30/25</b>	Use the online ordering form from the University of Minnesota for spring testing materials. <i>This testing is mandatory if fall testing was not completed.</i>
<b>5/1/25</b>	Send all receipts to the District Office to claim final reimbursements for 2022-23 testing and instructional supplies.

Sincerely,  
Ranae Case Evenson  
Superintendent  
ISD 717  
952-492-6200  
revenson@isd717.org