



Jordan Middle School
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March 27, 2020

Jordan Middle School Families,

People keep saying we are in unprecedented times and I couldn't agree more. There certainly is not a manual to follow or class to take around addressing a global pandemic, but please know we continue to work to serve our students, staff, and families the best we can with the information we have at a given time. Over the past two weeks, staff have been working with different tools to deliver relevant standards based instruction to students in a meaningful and engaging manner. The direction to staff is to make sure that our first week of distance learning focuses on the social and emotional needs of students and also introduces the students to the new tools they will be using in their virtual classrooms. I am confident in the ability of our students to adjust to this new normal quickly, because we have been using the flex learning model for weather closures and flexible learning days in recent years. Even still, we will need to be flexible, understanding, and give each other grace as we navigate things over the next several weeks of instruction. We thank you in advance for your patience and partnership as we work together to meet the learning needs of our students. Below is important information for families:

- **Let's work together to support our students!**
 - We understand parents didn't sign up for teaching their students at home in a distance learning format.
 - Educators didn't sign up for teaching students in a distance learning format.
 - Let's support each other as we are all doing something we didn't sign up for!
 - Staff are going to work hard and do their work, please encourage students to do the same!
 - Most importantly, let's support our students as we walk through this time!
- **Student Attendance**
 - Students submit the attendance form found on their Advisory teachers Schoology page each day of distance learning.
 - If your child is ill or unable to "attend" for the day, please call 952-492-4477 to report the absence.
- **Staff Daily Schedule and Suggested Student Schedule**

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

- Below you will find suggested schedules by grade level.
- These schedules are simply a suggestion to help provide structure for students and families, however, we understand each family situation is unique.
 - [Grade 5](#)
 - [Grade 6](#)
 - [Grade 7](#)
 - [Grade 8](#)
- **Need to Contact a Staff Member?**
 - Email will be best.
 - Staff will respond to email between the hours of 8:00 am-3:00 pm.
 - Please use the JMS [Staff Directory Link](#) to contact a staff member.
 - If you are unable to email staff for whatever reason, you can call the teachers phone extension ([Staff Directory Link](#)), leave a message, and the staff member will return your call within 24 hours.
- **Need Technology Support?**
 - A phone Hotline is enabled for families to leave messages regarding tech issues and the tech department will follow-up. Phone number is (952)492-4500.
 - This [Google Form](#) will be sent to families to create a tech support ticket when needing tech support for school devices/software.
 - Tech dept will contact families to try to resolve issues remotely before requesting a family comes on site.
- **Student Personal Materials**
 - Students' personal items are safe and secure in the building.
 - We are hopeful we will return to school in May, however, if that doesn't happen, we will share a communication at that time as to how families can pick up personal items.
 - PE Lockers
 - Please have your child complete the following Google survey so students can get personal items from their locker.
 - [JMS Physical Education Locker Number](#)
- **Calendar of Events**
 - All April events have been postponed or cancelled.
 - All May events are under review and subject to change.

I am confident in the ability of our students and staff to take on this unprecedented challenge. Please know that we are all in this together. Feel free to reach out if you have any questions or need assistance with distance learning. Please encourage your student to check their school email as I will also be sharing this information with students as well.

Have a great day!

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