



500 Sunset Drive  
Jordan, Minnesota 55352  
952-492-2332 main | 952-492-4450 fax

NICOLE LANGHEIM | RN, BSN, PHN, LSN  
LAURA MENDEN | RN, BSN, PHN, LSN  
District Nurse  
jordannurse@isd717.org

July 23, 2020

Dear District Staff and Coaches:

Yesterday, Governor Tim Walz announced [Executive Order 20-81](#) which **will require Minnesotans to wear a face covering in all public indoor spaces and indoor businesses starting on July 25, 2020**. This Executive Order applies to all Minnesotans, making exemptions for children who are five-years-old and under, and those with a medical condition, mental health condition, or disability that makes it unreasonable for the individual to maintain a face covering/shield.

Included in those settings where masks will be required are school buildings, both public and nonpublic (including waiting outdoors to enter a public indoor space).

According to the Center for Disease Control (CDC), the [top three ways to stop the spread of COVID-19](#) is to wash hands frequently, maintain social distancing, and wear a face covering.

Our directive as a school district and as staff is to follow the executive orders of Governor Walz and the Minnesota Department of Health (MDH) in supporting the need to slow the spread of COVID-19 —minimizing risks for everyone in our district buildings—as well as the people they interact with outside of our school community.

#### **Face Coverings:**

Types of allowable face coverings include: paper or disposable mask, cloth face mask, scarf, bandanna, or religious face covering.

- The covering should cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear.
- A face covering is not meant to substitute for social distancing, but is especially important in situations when maintaining a 6-foot distance is not possible.

Beginning Saturday, July 25, this executive order will affect all district programming that takes place in our buildings to include the Jordan Community Ed & Rec Center (CERC) in the following ways.

#### **Visitors to District Buildings:**

- All visitors will be required to wear a face covering/shield when entering the building(s).

#### **District Staff and Coaches:**

- All staff and coaches working in an indoor setting must wear a face covering/shield in communal areas (e.g., center or building hallways, lobbies, restrooms, breakrooms, etc.).
- Staff and coaches are welcome to wear their own personal face covering. If unable, a face covering will be provided by the district.
- Staff and coaches are required to wear face coverings when working outdoors in situations where social distancing cannot be maintained.
- Staff and coaches who are required to wear a face covering/shield under this guidance may remove their face covering/shield temporarily to engage in certain activities listed

## **OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!

below, provided that social distancing is maintained to the extent feasible:

- When eating or drinking.
  - When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering/shield difficult.
  - When participating in physical activity or when engaged in other activities (e.g., presenting, performing, or playing an instrument) that would make it difficult or impractical to wear a face covering/shield or face shield.
  - Staff and coaches working alone in their offices, classrooms, vehicles, or other job locations who do not have any person-to-person interaction.
  - Staff and coaches working in communal spaces (e.g., at desks or in cubicles) that have barriers such as cubicle walls between employees that are above face level.
- Even in situations where face coverings are not required, all persons should carry a face covering to prepare for close interactions with others or to enter an indoor space.

We urge all to voluntarily comply with this Executive Order to ensure the health and safety of our students, staff, and community. We sincerely appreciate your cooperation while visiting our buildings or participating in district programming.

If you have questions or concerns, please contact our district nurses at [jordannurse@isd717.org](mailto:jordannurse@isd717.org).

Nicole Langheim, RN and Laura Menden, RN  
Health Services  
Jordan Public Schools

**Supporting documents:**

Emergency Executive Order 20-81 >

[https://mn.gov/governor/assets/EO%2020-81%20Final\\_tcm1055-441107.pdf](https://mn.gov/governor/assets/EO%2020-81%20Final_tcm1055-441107.pdf)

MDH Face Covering Requirements and Recommendations under Executive Order 20-81 >

<https://www.health.state.mn.us/diseases/coronavirus/facecover.html>

2020 - 2021 MDH Planning Guide for Schools >

<https://www.health.state.mn.us/diseases/coronavirus/schools/k12planguide.pdf>

Use of Cloth Face Coverings to Help Slow the Spread of COVID-19 >

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>