



# 2020 Summer Program Kids' Company

For children entering Pre K through 6th grade  
FALL of 2020

Registration Opens March 16/Closes May 1

**Early Ed-Ventures PreK-K / Summer Adventures 1st-6th / J-Town Crew 4th-6th**

**SUMMER LOCATION = JORDAN MIDDLE SCHOOL**

**June 8, 2020 – August 24, 2020 / Monday thru Friday / 6am-6pm**

Enclosed is the summer information packet you will need to fill out and return to Kids' Company. As you will see in the paperwork, in order to have appropriate staffing we have monthly schedules. (See schedule deadlines below). **If you have an unpaid balance from the school year (2019-2020), you will be put on a waiting list for Summer Kids Co.**

### **Please sign your child in and out when you drop off/pick up**

- Please walk your child into the school when dropping them off
- WALK RELEASE form is available for J-Town Crew children
- Contact staff before you leave with your child

### **Lunch, AM and PM snack**

- Early Ed, Summer Adventures and J Crew - Please send a lunch & AM and PM snack Daily
- Early Ed, Summer Adventures and J Crew - Please make sure your child eats breakfast before they arrive

### **Monthly Schedules are due on the following dates**

- June Schedule due: May 22, 2020
- July Schedule due: June 19, 2020
- August Schedule due: July 17, 2020

### **Cancellation Policy**

- Once your monthly schedule is set, you will be charged accordingly, regardless of attendance.
- If your child will not be attending on their scheduled day, please let us know 952-492-4261 or e-mail kidsco@isd717.org

### **Fees**

#### **• Early Ed-Ventures/Summer Adventures**

- \$37 – Full day M, T, W
- \$42 – Friday Fun -to cover the cost of Friday PM Fun - Pool or Bowling or movie
- \$55 – Field trip/Thursday - full day of care/field trip/transportation
  - Field trip reservations are made in advance, therefore, if your child is scheduled for a field trip and does not attend, you will be charged for the day
  - No guarantees to add your child to the roster on field trip days
  - If your child is scheduled for a Thursday, they will attend the field trip, as all Kids' Company staff attend the field trip.
  - If your child is enrolled in other activities on field trip days, it is your responsibility to find alternate care for them

#### **• J-Town Crew**

- \$55 – Tuesday and Thursday
- \$42 – Friday
- \$37 – Your child is welcome to join us on Monday, Wednesday at Summer Adventures

#### **• Registration Fee**

- \$20 – for new enrollees to Kids' Company programs
- We provide a quality summer program where kids will not only learn, but have fun. This program will offer your children choices for creative, physical and social growth.

# FIELD TRIP SCHEDULE – SUMMER 2020

## Early Ed-Ventures, Summer Adventures, J-Town Power Crew

**\*Crew ONLY**

**Week of June 8 ~** #June 11- Thursday InnerActive Indoor Park-Minnetonka  
#June 12 - Friday Shakopee Bowl

**Week of June 15~** \*June 16 - Tuesday **CREW ONLY**  
#June 18 - Thursday Urban Air - Plymouth  
#June 19 - Friday Marcus Theater - Shakopee

**Week of June 22 ~** \*June 23 - Tuesday **CREW ONLY**  
#June 25 - Thursday SideKick Theater & LakeFront Park  
#June 26 - Friday Belle Plaine Aquatic Center

**Week of June 29 ~** #July 2 - Thursday  
**CLOSED FRIDAY JULY 3**

**Week of July 6 ~** \*July 7 - Tuesday **CREW ONLY**  
#July 9 - Thursday Spring Lake Park & Pool Mankato  
#July 10 - Friday Marcus Theater- Shakopee

**Week of July 13 ~** \*July 14 - Tuesday **CREW ONLY**  
#July 16 - Thursday Rockin Jump - Eagan  
#July 17 - Friday Shakopee Bowl

**Week of July 20 ~**\* July 21 - Tuesday **NO CREW**  
# July 23 - Thursday Scott County Fair - Jordan  
# July 24 - Friday

**Week of July 27 ~** \*July 28 - Tuesday **CREW ONLY**  
# July 30 - Thursday Sea Quest - Roseville  
# July 31- Friday Belle Plaine Aquatic Center

**Week of August 3~** \*August 4 - Tuesday **CREW ONLY**  
#August 6 - Thursday Children's Museum - St. Paul  
#August 7- Friday Marcus Theater - Shakopee

**Week of August 10~** \*August 11-Tuesday **CREW ONLY**  
# August 20- Thursday Crayola Experience - Bloomington  
#August 21 - Friday Shakopee Bowl

**Week of August 24~** pending start of school

# CHILD INFORMATION

Office: Registration Fee Fall \_\_\_\_ Summer \_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Mother's Name/Guardian \_\_\_\_\_ Best Number to be reached at \_\_\_\_\_ Alternative Phone Number \_\_\_\_\_

Home Address including City \_\_\_\_\_

E-mail Address \_\_\_\_\_

Father's Name/Guardian \_\_\_\_\_ Best Number to be reached at \_\_\_\_\_ Alternative Phone Number \_\_\_\_\_

Home Address including City \_\_\_\_\_

E-mail Address \_\_\_\_\_

Student lives with: Both Parents \_\_\_\_ Father \_\_\_\_ Mother \_\_\_\_ Stepparents \_\_\_\_

If you have a custody arrangement & it will affect your child's schedule, please share below.

# RELEASE AUTHORIZATION

We will release a child to either parent unless we have documentation stating otherwise. List people willing to take responsibility for your child in case of an illness/emergency when you cannot be reached.

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Office use only: Roster AM Roster Email in/out x3 Allergy Filex2 EAP Summer Fall

# Medical Information

Child's First Name \_\_\_\_\_ Child's Last Name \_\_\_\_\_

Hospitalization/Reason: \_\_\_\_\_

Physical Problems: \_\_\_\_\_

Chronic Illnesses: \_\_\_\_\_

Allergies: \_\_\_\_\_

Diet Restrictions: \_\_\_\_\_

Name of Medication Daily: \_\_\_\_\_

**\*\*Kids' Company Programs: Early Ed-Ventures/Summer Adventures/J-Town Crew  
CANNOT administer medicine without a medical permission form  
Please ask for medical form if needed**

**If your child has any special concerns/needs that we should be aware of, please share here**

\_\_\_\_\_  
\_\_\_\_\_

I agree to release Kids' Company Programs: Early Ed-Ventures/Summer Adventures/J-Town Crew/Jordan Community Education and Recreation, ISD717 and all of its employees from any liability related to accidents or injuries that may occur during childcare. In the event of any emergency, I give permission to Kids' Company staff to obtain medical help, including the services of a rescue squad or emergency room of the nearest health facility. **I understand that I will be held responsible for all medical expenses.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# PERMISSION TO SHARE INFORMATION

I \_\_\_\_\_, give Kids' Company staff and Jordan Elementary School staff my permission to share information about my child, \_\_\_\_\_.  yes  no

My child has an IEP (Individual Educational Plan).  yes  no

If yes, I give my permission for Kids' Company to have a copy of my child's IEP for their files.  yes  no

Other information that you feel we need to have on file for your child.

\_\_\_\_\_  
\_\_\_\_\_

## BEHAVIOR GUIDELINES

We have designed rules based on promoting child safety and positive learning experiences. We strive on the behavior philosophy of Love and Logic. This philosophy enables the childcare providers and children to share control and decision-making while improving self-concept, behavior, and achievement for each child. It empowers children to learn from their mistakes and gain responsibility over their own choice. We have designed our rules at the children's developmental level. Our goal is to intervene and redirect to change the course of behavior before a rule may be broken. We believe in praising appropriate behavior and being positive role models.

We expect our students to display J-Town Pride, which is the model of Jordan Elementary's Safe, Respectful, and Responsible behavior.

When an inappropriate behavior occurs these are the steps that will be taken:

1. Children are given a warning.
2. Children are asked to take a break from the activity.
3. An email is composed to parents with the child to make them aware of the situation.
4. If behavior continues, a meeting is scheduled to determine a plan of action.

Kids' Company may not be suitable for all children. Prior to suspension or termination of care, our staff will ensure that all options have been exhausted.

**I have read and understand Kids' Company's Behavior Guidelines above.**

## PARENTAL CONSENT: Initial is required

\_\_\_\_\_ I agree to pay for the days contracted, regardless of my child's attendance

\_\_\_\_\_ I understand that a 2 week notice is required if I will be withdrawing my child from the program

\_\_\_\_\_ I understand that I must enter the Kids' Company room to sign in and out my child each day

\_\_\_\_\_ I will contact a staff person before I leave with my child

\_\_\_\_\_ I give permission for my child to be included in photographs that are related to Jordan Community Education, ISD717 and all Kids' Company programs for presentation or publication

\_\_\_\_\_ I give permission for my child to leave the school property with an Early Ed-Ventures/Kids' Company/J-Town Crew staff for walks or field trips in an authorized school bus or van

\_\_\_\_\_ I understand that it is my responsibility to inform the Kids' Company staff of any changes to my child's registration form phone number, address, release authorization, medical changes, or schedule changes

\_\_\_\_\_ I understand it's my responsibility to read the Parent Handbook and to follow the policies & procedures noted, abuse of any of the policies could result in the dismissal of my child from his/her program.

**I have read and understand Kids' Company's Parental Consent above.**

## FIELD TRIP PERMISSION POLICY

Departure time for **ALL** field trips is 9 AM - 9:30 AM and return time 4 PM. We ask that Early Ed-Ventures/Summer Adventures children do not bring \$ on field trips.

- **J-Town Crew: (ONLY 4TH - 6TH GRADE)** I understand, if my child attends on a Tuesday and/or Thursday during the summer, **they will be attending the scheduled field trip.**
  - Tuesday departure 9:15 AM, return 4 PM
  - Thursday departure 9 AM - 9:30 AM, return 4 PM
- **Early Ed-Ventures and Summer Adventures:** I understand if my child attends on a Thursday during the summer, **they will be attending the scheduled field trip.**
- **Fridays:** I understand if my child attends any of the **Kids' Company Programs** on Friday PM during the Summer, **they will be attending the scheduled field trip.**
  - We will be going to: Belle Plaine Aquatic Center, Shakopee Bowl or Marcus Theater
  - 12:45 PM until 4 PM
  - Please send a towel, swim suit, and a water bottle for pool days

I have read and understand Kids' Company's Field Trip Policy. I give my child permission to attend the scheduled field trips if they are in attendance.

## SUNSCREEN POLICY

Your child will be outside everyday & it is highly recommended for your child to wear sunscreen daily.

- Sunscreen should be applied at home before attending all Kids' Company Programs
- We recommend sending sunscreen **daily** with your child to re-apply.
- You will need to provide your own sunscreen and label with your child's name. We recommend spray sunscreen, as the children will have to apply their own sunscreen. We are not allowed to apply your child's sunscreen, we will only assist as needed.
- Hats and swim shirts are encouraged.

Thank you for your cooperation, I have read and understand Kids' Company's Sunscreen Policy.

### ***Sunscreen Opt Out Signature***

I have read the above sunscreen policy and am choosing **not to use sunscreen** on my child. I understand that Jordan Kids' Company and/or Kids' Company Staff are not liable for any injuries from the sun that may occur.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Data provided on this registration form will be used by personnel in the Jordan School District 717 to identify the student and family for the Kids' Company program. **I certify the information given above is true and complete to the best of my knowledge.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Date

# EARLY ED/SUMMER ADVENTURES/J-CREW ATTENDANCE CONTRACT

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

## June 2020 (Due by May 22nd)

Please indicate with an X below each day that your child will attend for the month of June .

You will be billed according to your monthly contract.

Monday	Tuesday	Wednesday	Thursday	Friday
			**FIELD TRIP/9-9:30am-4pm	**Pool/Bowling/movie 12:45-4pm
8	9	10	11 Inner Active Park Minnetonka	12 Shakopee Bowl
15	16 CREW	17	18 Urban Air	19 Marcus Theater
22	23 CREW	24	25 Side Kick Theater LakeFront Park	26 Belle Plaine Aquatic
29	30 CREW	JULY 1	2	3 CLOSED

If you have any questions. 952-492-4261 or [kidsco@isd717.org](mailto:kidsco@isd717.org)

# EARLY ED/SUMMER ADVENTURES/J-CREW ATTENDANCE CONTRACT

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

## July 2020 (Due by June 19th)

Please indicate with an X below each day that your child will attend for the month of July.

You will be billed according to your monthly contract.

Monday	Tuesday	Wednesday	Thursday	Friday
6	7 CREW	8	9 Spring Lake Park Mankato	10 Marcus Theater
13	14 CREW	15	16 Rockin Jump Eagan	17 Shakopee Bowl
20	21 CREW	22	23 Scott County Fair	24
27	28 CREW	29	30 Sea Quest	31 Belle Plaine Aquatic

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# EARLY ED/SUMMER ADVENTURES/J-CREW ATTENDANCE CONTRACT

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

Name \_\_\_\_\_ DOB \_\_\_\_\_ Grade Fall'20 \_\_\_\_\_ Start Date \_\_\_\_\_

## August 2020 (Due by July 17th)

Please indicate with an X below each day that your child will attend for the month of August.

You will be billed according to your monthly contract.

Monday	Tuesday	Wednesday	Thursday	Friday
			**FIELD TRIP/9-9:30am-4pm	**Pool/Bowling/movie 12:45-4pm
3	4 <b>CREW</b>	5	6 Children's Museum	7 Marcus Theater
10	11 <b>CREW</b>	12	13 Crayola Experience	14 Shakopee Bowl
17	18 <b>CREW</b>	19	20 Lagoon Park Splash Pad Dairy Queen	21 Belle Plaine Aquatic
24	25	26	27	28

## CLOSED PENDING START OF SCHOOL

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