



Jordan Elementary School
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**Jordan Public Schools #717
Title I/MTSS Parent Involvement Plan
2018-19**

Jordan Public Schools is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents/guardians play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

The Jordan Public Schools agrees to implement the following requirements:

Jordan Public Schools will take the following actions to involve parents in the joint development/revision of its Title I/MTSS Parent Involvement Plan.

- Jordan Public Schools will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I/MTSS programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Jordan Public Schools will work with its schools to ensure that the required school-level parent involvement plan meets the Title I/MTSS requirements, and includes, as a component, a school-parent compact.
- Jordan Public Schools will incorporate this district-wide parent involvement plan into its district strategic plan.
- In carrying out the Title I/MTSS parent involvement requirements, to the extent practicable, Jordan Public Schools and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, foster care children, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

- If the Jordan Public Schools plan for Title I/MTSS is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when it submits the plan to Minnesota Department of Education.

District/School Parent Involvement Plan

1. Jordan Public Schools will take the following actions to involve parents in the joint development of its district/school parent involvement plan:
 - All parents of children receiving Title I/MTSS services will be provided an opportunity to offer feedback through face-to-face conversations and/or surveys regarding Title I/MTSS services during the fall of 2018 and/or spring 2019. The feedback will solicit recommendations for improving the Title I/MTSS program and increasing parental involvement in the program.
 - Parents will be invited to participate in the development of the 2019-20 Title I/MTSS application and parent involvement plan at the 2019 spring parent/teacher conferences.
 - Results of the feedback will be discussed and shared with those staff and parents who participate in the development of the 2019-20 applications and plan.
2. Jordan Public Schools will involve parents in the process of the district and school plan, review and improvement:
 - The results of the MCA III assessments and the resulting school report card will be discussed at a school board meeting, which is aired at various times on the local cable access channel. An article regarding the results will be published in the Jordan Journalist, and a copy of the article will also be posted on the District's website.
 - In addition, each parent in the District will receive notification indicating the achievement ratings of the District and any school that does not make adequate yearly progress.
 - Students are identified for Title I/MTSS services based primarily on testing results (NWEA/MAP, DIBELS, MCA III, PRESS, ESGI), with consideration given to performance in the curriculum last year and teacher recommendations.
3. Jordan Elementary School and St. John the Baptist (nonpublic) parents were invited to participate in the development of the 2018-19 Title I plan. This included reviewing the benefits of participating in the Title/MTSS Parent Advisory Council, the purpose and goals of the Council and Title I/MTSS services, parent-school communication, reviewing feedback/surveys from Title I/MTSS parents, how to support families and address barriers for family involvement, as well as review and improve the current school parental involvement plan.
4. To increase participation of parents whose children receive Title I/MTSS services, Title I/MTSS parent meetings will be scheduled to coincide with other regularly scheduled parent-teacher conferences. These conferences/Title I/MTSS meetings will be scheduled during the school day and evenings to best meet the needs of parents' schedules, transportation, child care, and could include home

visits. Jordan Public Schools will also utilize the District Equity Specialist and/or Interpreter for families who need information available to them for communication of the Title I/MTSS services.

5. Jordan Elementary School will provide the following necessary coordination, technical assistance and other support to assist Title I/MTSS schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
 - Offer a variety of ways to provide information, resources, training and support to build capacity to involve parents in their child's education. These include Back to School/Curriculum conferences, Kick Start to Kindergarten, Reading/Math Night, Annual Title I/MTSS meeting, email, apps, access to parent/MTSS teacher communication folder, and parent-teacher conferences.
 - Designated parental involvement staff, which may include the District Equity Specialist and/or Interpreter and PTO members, will attend these events and meetings and disseminate information to Title I/MTSS families.
 - Title I/MTSS staff will develop, in conjunction with parents, a Parent-School compact.
 - District staff will assist the school with developing and disseminating resources, training and tools designed to improve parent involvement and thereby enhancing student academic achievement and performance. These will be developed in coordination with other district programs such as Community Education, Early Childhood Education, ELL and other district programs.

6. Jordan Public Schools will build the schools' and parents' capacity for strong parental involvement, in order to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities:
 - Offer feedback during parent-teacher conferences
 - Extend an invitation to parents to observe and volunteer in the Title I/MTSS classroom
 - Provide the opportunity for parents to schedule a meeting at any time to offer suggestions and feedback relating to the education of their child or the parent involvement plan
 - Back-to-School/Curriculum event, Kick Start to Kindergarten, Annual Title I meeting, Reading and Math Night
 - Title I/MTSS articles in school newsletter
 - Access to parent/MTSS teacher communication folder
 - Access to Targeted Services programming to further develop proficiency levels in Reading and Math during the school year and summer
 - Offer multiple opportunities via Community Education and ECFE/ECSE for parents to take seminars and classes to build their parenting skills
 - Early Childhood screening activities offered throughout the year
 - Informational letters explaining MCA, NWEA/MAP, and DIBELS assessments as well as state standards

- Title I/MTSS information and requirements on the school website and Title staff's web pages
 - Inform parents and parental organizations of the purpose and existence of the Parental Information Resource Center in Minnesota
 - Provide information to families in an understandable language
 - Provide interpreters to translate any communications from school and informing parents about school-related events
 - Pay for reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs to enable parents to attend school-related conferences, meetings and trainings
 - Actively engage with parents in helping them to access community based resources to meet their children's needs such as JFO (Jordan Family Outreach)
- 7.** Jordan Public Schools will, with the assistance of its Title I/MTSS school and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
- 8.** Jordan Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I/MTSS services. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.
- In the Fall of 2018 and/or Spring of 2019, Jordan Elementary School will conduct a parent survey to solicit feedback from parents and invite them to participate in the annual meeting to review the Title I/MTSS program
 - Following the completion of the parent survey, parent representatives from the elementary schools will meet as a Parent Advisory Council, at a convenient time, to be involved in developing the plans for the 2019-20 Title I/MTSS program
 - Jordan Public Schools will involve parents in the decisions regarding how funds reserved for parental involvement activities are used.

The Jordan Public Schools Parent Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I/MTSS programs, as evidenced by meeting minutes and sign-in sheets.

On May 2, 2018 the Jordan Public Schools Parent Involvement Plan will be in effect for the period of the 2018-19 school year.

Meissa Barnett

Signature of Title I Authorized Representative

5/2/2018
Date

These parents were involved with the development of Jordan Public Schools Parent Involvement Plan:
Julene Davenport